

Management Report

Hazlemere Memorial Hall CIO
For the period ended 30 April 2019



Prepared on 09
April 2020

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Profit and Loss

May 2018 - April 2019

	Total
INCOME	
5000 Room Hire	21653.04
5020 Uncategorised Income	5,022.29
Billable Expenditure Income	307.40
Sales	19,783.29
Sales of Product Income	-775.00
Total Income	46,491.02
GROSS PROFIT	46,491.02
EXPENSES	
8001 Charitable Donations	3,719.90
8010 Cleaning Expense	6,516.44
8012 Internet Expenses	205.20
8013 Utilities	18,465.86
8014 Office Supplies	540.00
8015 Telephone Expense	487.71
8016 Rent Expense	17.00
8017 Waste Collection	2,025.56
8018 Security Systems	616.08
8019 Business Rates	899.28
8020 Maintenance	10,817.36
8021 Advertising/Promotional	85.00
8023 Fire Safety	894.00
8025 Electrical Work	1,584.00
Dues and Subscriptions	148.66
Insurance Expense	752.94
Uncategorised Expense	1,670.00
Total Expenses	49,444.99
NET OPERATING INCOME	-2,953.97
OTHER INCOME	
5016 Interest income	1.52
5030 Service Recharge	4,775.00
Total Other Income	4,776.52
OTHER EXPENSES	
Other Expense	126.90
Reconciliation Discrepancies	17.80
Total Other Expenses	144.70
NET OTHER INCOME	4,631.82
NET INCOME	£1,677.85

Balance Sheet

As of April 30, 2019

	Total
FIXED ASSET	
Tangible assets	
Furniture and Equipment	414.00
Total Tangible assets	414.00
Total Fixed Asset	414.00
CASH AT BANK AND IN HAND	
Charitable	1,055.56
Contingency	5,009.77
HAZ MEM HALL (XXXX 0634)	50.00
Reserve	-61.38
Treasurers Account	6,293.50
Total Cash at bank and in hand	12,347.45
CURRENT ASSETS	
Stock Asset	600.00
Total Current Assets	600.00
NET CURRENT ASSETS	12,947.45
NET CURRENT ASSETS (LIABILITIES)	12,947.45
TOTAL ASSETS LESS CURRENT LIABILITIES	13,361.45
TOTAL NET ASSETS (LIABILITIES)	£13,361.45
CAPITAL AND RESERVES	
Retained Earnings	11,683.60
Profit for the year	1,677.85
Total Capital and Reserves	£13,361.45