

Management Report

Hazlemere Memorial Hall CIO

For the period ended 30 April 2021



Prepared on

31 December 2021

Table of Contents

| | |
|-----------------------|---|
| Profit and Loss | 3 |
| Balance Sheet..... | 4 |

Profit and Loss

May 2020 - April 2021

| | Total |
|-----------------------------|------------------|
| INCOME | |
| 5000 Room Hire | |
| 5002 Club Room Hire | 150.00 |
| Total 5000 Room Hire | 150.00 |
| 5020 Uncategorised Income | 4,135.29 |
| Sales | 40,054.20 |
| Total Income | 44,339.49 |
| GROSS PROFIT | 44,339.49 |
| EXPENSES | |
| 8001 Charitable Donations | 2,007.41 |
| 8010 Cleaning Expense | 6,401.27 |
| 8012 Internet Expenses | 391.40 |
| 8013 Utilities | 7,988.16 |
| 8015 Telephone Expense | 551.04 |
| 8016 Rent Expense | 1.00 |
| 8017 Waste Collection | 2,013.13 |
| 8018 Security Systems | 454.08 |
| 8020 Maintenance | 16,138.14 |
| 8023 Fire Safety | 422.40 |
| Dues and Subscriptions | 156.82 |
| Insurance Expense | 784.38 |
| Photographs | 518.00 |
| Professional Fees | 600.00 |
| Repair and maintenance | 2,247.54 |
| Uncategorised Expense | 783.79 |
| Total Expenses | 41,458.56 |
| NET OPERATING INCOME | 2,880.93 |
| OTHER INCOME | |
| 5016 Interest income | 2.57 |
| Total Other Income | 2.57 |
| OTHER EXPENSES | |
| Other Expense | 1,806.00 |
| Total Other Expenses | 1,806.00 |
| NET OTHER INCOME | -1,803.43 |
| NET INCOME | £1,077.50 |

Balance Sheet

As of April 30, 2021

| | Total |
|--|-------------------|
| FIXED ASSET | |
| Tangible assets | |
| Furniture and Equipment | 414.00 |
| Total Tangible assets | 414.00 |
| Total Fixed Asset | 414.00 |
| CASH AT BANK AND IN HAND | |
| Charitable | 3,783.68 |
| Contingency | 9,001.18 |
| HAZ MEM HALL (XXXX 0634) | 50.00 |
| Treasurers Account | 2,655.17 |
| Total Cash at bank and in hand | 15,490.03 |
| NET CURRENT ASSETS | 15,490.03 |
| NET CURRENT ASSETS (LIABILITIES) | 15,490.03 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 15,904.03 |
| TOTAL NET ASSETS (LIABILITIES) | £15,904.03 |
| CAPITAL AND RESERVES | |
| Retained Earnings | 14,826.53 |
| Profit for the year | 1,077.50 |
| Total Capital and Reserves | £15,904.03 |